

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Direct Loan Servicing – Debt Collection and Resolution 7-FLP	Amendment 15
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Approved by: Acting Deputy Administrator, Farm Loan Programs

Carolyn D. Estrada

Amendment Transmittal

A Reason for Amendment

Exhibit 17 has been amended to update the timeframe for quarterly referrals to TOP.

Page Control Chart		
TC	Text	Exhibit
		17, page 1 page 2 (remove)

Timeframe for Quarterly Referrals to TOP

The following is a timeframe for quarterly referrals to TOP.

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Process	Date(s)
FY 2025 3rd Quarter TOP Referral	
New selection <u>1/</u>	March 22, 2025
Critical pre-letter screening	March 25, 2025 to April 11, 2025
FO mails 60-day due process letters	April 15, 2025
Pre-certification screening	April 15, 2025 to June 20, 2025
Certification <u>2/</u>	June 21, 2025
FY 2025 4th Quarter TOP Referral	
New selection <u>1/</u>	June 28, 2025
Critical pre-letter screening	July 01, 2025 to July 11, 2025
FO mails 60-day due process letters	July 15, 2025
Pre-certification screening	July 15, 2025 to September 19, 2025
Certification <u>2/</u>	September 20, 2025 <u>3/</u>
FY 2026 1st Quarter TOP Referral	
New selection <u>1/</u>	September 20, 2025 <u>3/</u>
Critical pre-letter screening	September 23, 2025 to October 03, 2025
FO mails 60-day due process letters	October 07, 2025
Pre-certification screening	October 07, 2025 to December 12, 2025
Certification <u>2/</u>	December 13, 2025 <u>4/</u>
FY 2026 2nd Quarter TOP Referral	
New selection <u>1/</u>	December 13, 2025 <u>4/</u>
Critical pre-letter screening	December 16, 2025 to January 09, 2026
FO mails 60-day due process letters	January 13, 2026
Pre-certification screening	January 13, 2026 to March 20, 2026
Certification <u>2/</u>	March 21, 2026

- 1/ This includes all debts that appear eligible on ADPS, even if deleted in prior quarterly process.
- 2/ Loans with no delete code are moved from the “Borrower Eligible (N)” screens to the “Certified (Y)” Screens.
- 3/ The FY 2025 4th Quarter Certification is run on the same day as the FY 2026 1st Quarter Selection.
- 4/ The FY 2026 1st Quarter Certification is run on the same day as the FY 2026 2nd Quarter Selection.--*

