



Farm Service Agency  
U.S. DEPARTMENT OF AGRICULTURE

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## **Montana FSA: USDA Adds Digital Options for Farmers and Ranchers to Apply for Coronavirus Food Assistance Program**

**News Release | Montana | June 26, 2020**

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### ***Online portal, e-signature tool enable producers to apply from anywhere***

**WASHINGTON, June 25, 2020** – USDA’s Farm Service Agency will now accept applications for the Coronavirus Food Assistance Program (CFAP) through an online portal, expanding the options available to producers to apply for this program, which helps offset price declines and additional marketing costs because of the coronavirus pandemic. FSA is also leveraging commercial document storage and e-signature solutions to enable producers to work with local service center staff to complete their applications from home.

“We are doing everything we can to serve our customers and make sure agricultural producers impacted by the pandemic can quickly and securely apply for this relief program,” said FSA Administrator Richard Fordyce. “In addition to working with FSA staff through the phone, email and scheduled in-person appointments, we can now also take applications through the farmers.gov portal, which saves producers and our staff time.”

Through the portal, producers with secure USDA login credentials—known as eAuthentication—can certify eligible commodities online, digitally sign applications and submit directly to the local USDA Service Center. Producers who do not have an eAuthentication account can learn more and begin the enrollment process at [farmers.gov/sign-in](https://farmers.gov/sign-in). Currently, the digital application is only available to sole proprietors or single-member business entities.

USDA Service Centers can also work with producers to complete and securely transmit digitally signed applications through two commercially available tools: Box and OneSpan. Producers who are interested in digitally signing their applications should notify their local service centers when calling to discuss the CFAP application process. You can learn more about these solutions at [farmers.gov/mydocs](https://farmers.gov/mydocs).

USDA has several other options for producers to complete and submit their CFAP applications. These include:

1. Completing the application form using our [CFAP Application Generator and Payment Calculator](#) found at [farmers.gov/cfap](#). This Excel workbook allows customers to input information specific to their operation to determine estimated payments and populate the application form, which can be printed, and then signed and submitted to their local USDA Service Center.
2. Downloading the AD-3114 application form from [farmers.gov/cfap](#) and manually completing the form to submit to the local USDA Service Center by mail, electronically or by hand delivery to an office drop box. In some limited cases, the office may be open for in-person business by appointment. Visit [farmers.gov/coronavirus/service-center-status](#) to check the status of your local office.

## Getting Help from FSA

New customers seeking one-on-one support with the CFAP application process can call 877-508-8364 to speak directly with a USDA employee ready to offer general assistance. This is a recommended first step before a producer engages the team at the FSA county office at their local USDA Service Center.

All other eligibility forms, such as those related to adjusted gross income and payment information, can be downloaded from [farmers.gov/cfap](#). For existing FSA customers, these documents are likely already on file.

Producers self-certify their records when applying for CFAP, and that documentation is not submitted with the application. However, producers may be asked for their documentation to support the certification of eligible commodities, so they should retain the information used to complete their application.

## More Information

To find the latest information on CFAP, visit [farmers.gov/cfap](#) or call 877-508-8364.

All USDA Service Centers are open for business, including some that are open to visitors to conduct business in person by appointment only. All Service Center visitors wishing to conduct business with FSA, Natural Resources Conservation Service or any other Service Center agency should call ahead and schedule an appointment. Service Centers that are open for appointments will pre-screen visitors based on health concerns or recent travel and visitors must adhere to social distancing guidelines. Visitors may also be required to wear a face covering during their appointment. Field work will continue with appropriate social distancing. Our program delivery staff will be in the office, and they will be working with our producers in office, by phone and using online tools. More information can be found at [farmers.gov/coronavirus](#).

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